**印刷品汇总表**

部门： 负责人：

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| **序号** | **项目名称** | **规格** | **材质** | **工艺** | **数量** | **备注** |
| 例如：1 | 学生手册 | 大16开 | 封面：250g特种纸、内页：80g轻型纸80P | 四色印刷、烫金、胶包 | 1000份 |  |
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